



## UNIVERSITY & COLLEGE FACILITY APPLICATION

### CONTACT INFORMATION

School Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Authorized Contact Person: \_\_\_\_\_

Primary Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Email: \_\_\_\_\_

### VISIT INFORMATION

Please list the day(s) and time(s) you are requesting the visit for:

\_\_\_\_\_

Please describe the area in which the visit is to take place (i.e. dorm or building name and location inside building, outdoor area location):

\_\_\_\_\_

Please provide parking instructions/location for our volunteer teams: \_\_\_\_\_

\_\_\_\_\_

Will a staff member be facilitating the visit? \_\_\_\_\_

Staff Member's Name: \_\_\_\_\_

Approximately how many students will be participating in the visit? \_\_\_\_\_

Where should the volunteer teams check in, when they arrive at your facility for the visit?

\_\_\_\_\_

Please specify any special regulations and/or requirements pertaining to your facility that we need to be aware of:

\_\_\_\_\_

\_\_\_\_\_

How did you hear about PAWS of CNY, Inc? \_\_\_\_\_

*PAWS of CNY, Inc. is a non-profit organization and would appreciate a small donation for services if possible.*